

CPD Notice 2022

Victorian Energy Safety Commission

Electricity Safety (Continuing Professional Development – Skills Maintenance) Notice 2022

In accordance with regulation 36(1) of the *Electricity Safety (Registration and Licensing) Regulations 2020* (**Regulations**), Energy Safe Victoria publishes this notice in order to specify the continuing professional development (**CPD**) requirements for certain electrical licences and classes of electrical licence issued under the *Electricity Safety Act 1998* (Vic) and the Regulations.

1. Classes of electrical licence that attract CPD requirements

The CPD requirements specified in this notice apply to the following electrical licences and classes of electrical licence (as each is described in the Regulations, as consolidated, amended, re-enacted or replaced from time to time):

- (a) Electrician's licence;
- (b) Electrician (Supervised) worker's licence;
- (c) Electrical switchgear worker's licence;
- (d) Restricted electrical worker's licence (Class 1);
- (e) Restricted electrical worker's licence (Class 2);
- (f) Class "L" inspector's licence;
- (g) Electrical inspector's licence (Class G);
- (h) Electrical inspector's licence (Class M);
- (i) Electrical inspector's licence (Class H); and
- (j) Electrical inspector's licence (Class V).

2. Courses to be completed to satisfy CPD requirements

For the purpose of an application for renewal of a licence of an electrical licence specified in section 1 of this notice, the CPD required to have been completed is the applicable course set out in the table below (and further described in the remainder of this section 2):

Electrical licence or class of electrical licence	Course
Electrician's licence	Skills maintenance CPD course (Electrician's licence) of no more than 8 hours in duration.

Electrical licence or class of electrical licence	Course
Class "L" inspector's licence Electrical inspector's licence (Class G) Electrical inspector's licence (Class M) Electrical inspector's licence (Class H) Electrical inspector's licence (Class V)	Skills maintenance CPD course (Licensed electrical inspector), in accordance with the following requirements: <ul style="list-style-type: none"> • All LEI licence holders must complete the core module of approximately 4 hours in duration. • Holders of G*, H, M & V Class LEI licences must complete supplementary modules of approximately 4 hours in duration, for each class of LEI licence held. • Holders of L Class LEI licences who do not hold an electrician's licence must complete an installation testing supplementary module of approximately 4 hours duration. • *Holders of G Class LEI licences who do not hold an electrician's licence or an L Class LEI Licence must complete an installation testing supplementary module of approximately 4 hours duration, in lieu of the G Class supplementary module.
Electrician (Supervised) worker's licence	Skills maintenance CPD course (Electrician (Supervised) licence) of no more than 8 hours in duration.
Electrical switchgear worker's licence	Skills maintenance CPD course (Switchgear worker's licence) of no more than 8 hours in duration.
Restricted electrical worker's licence (Class 1) Restricted electrical worker's licence (Class 2)	Skills maintenance CPD course (restricted electrical worker's licence) of no more than 8 hours in duration. The holder of a restricted electrical worker's licence (Class 2) is only required to complete a shortened, six hour version of this course.

Each CPD course will be approved by Energy Safe Victoria and must, in order for an applicant to satisfy the CPD requirements for licence renewal, have been delivered to the applicant in-person by a training provider that was (at the time of delivery) approved by Energy Safe Victoria to deliver the relevant CPD course. The details of approved training providers will be published by Energy Safe Victoria on its website from time to time.

Completion of each CPD course will require fulfilment of all of the completion requirements set by Energy Safe Victoria and communicated to the applicant by the training provider and through the learning management system (to which an individual will be granted access on enrolment into the course).

3. Time within which CPD course must have been completed

In order to have satisfied the CPD requirements, an applicant for licence renewal must have completed the applicable CPD activity set out in section 2 of this notice within the two year period immediately prior to making the application for renewal.

4. Date of commencement of requirement to complete CPD

The requirement to have completed the applicable CPD activity set out in section 2 of this notice within the period set out in section 3 of this notice applies to each application for renewal of any electrical licence referred to in section 1 of this notice where that application is in respect of a licence that expires on or after 1 July 2023.

5. Failure to complete CPD requirements

In the event that an applicant for licence renewal has not complied with the applicable CPD requirements set out in this notice, Energy Safe Victoria has certain options as set out in the Regulations and described further on its website.

6. Variations to CPD requirements

Energy Safe Victoria may vary the CPD requirements for electrical licences or classes of electrical licences from time to time by revoking this notice and publishing a replacement notice under regulation 36(1) of the Regulations, including to:

- (a) vary any of the CPD requirements set out in this notice;
- (b) make additional electrical licences or classes of electrical licence subject to CPD requirements; and/or
- (c) specify skill development activities required to be completed for an electrical licence or class of electrical licence.

Approval

THE OFFICIAL SEAL of the **VICTORIAN**)
ENERGY SAFETY COMMISSION was)
affixed pursuant to the authority of the)
Commission in the presence of:)



Marnie Williams

Marnie Williams

COMMISSIONER AND CHAIRPERSON

29 April 2022