

Licensed Electrical Inspector assessments: repeated attempts

Procedure

1 Purpose

This document establishes the policy and procedure in relation to repeated attempts at Licensed Electrical Inspector (LEI) assessments.

Under regulation 27 of the Electricity Safety (Registration and Licensing) Regulations 2010, Energy Safe Victoria (ESV), or a body approved by ESV, can conduct assessments in the G class of electrical inspection, as part of the pathway to becoming a Licensed Electrical Inspector.

2 Policy statement

This policy establishes a sufficient period between assessment attempts by candidates to prevent them from becoming familiar with the equipment used in the assessment facility and the nature of the questions, thereby giving them an unfair advantage to a successful pass. This policy also ensures candidates have sufficient time between attempts to improve their level of proficiency.

This policy applies only to assessments conducted by ESV, or a body approved by ESV, which form part of achieving a licensing outcome for Licensed Electrical Inspectors.

There are limits to the number of ESV LEI assessments for the G class of electrical inspection a candidate is permitted to undertake within a specified period.

3 Definitions

Candidate: A person who makes application and undertakes, or intends to undertake, an assessment conducted by ESV, or a body approved by ESV.

Licensed Electrical Inspector (LEI): A person who holds a licence issued by ESV under section 40 of the Electricity Safety Act 1998 in accordance with regulation 27 of the Electricity Safety (Registration and Licensing) Regulations 2010.

4 Procedure

The G class assessment is conducted in three parts: the Safe Approach, the G Practical and the G Theory.

Upon receipt of an application to sit an LEI G Class assessment, the LEI Administrator is responsible for checking the number of assessments that candidate has previously undertaken and either permits or rejects bookings for assessment based on the time restrictions, as follows:

The maximum number of assessments that a candidate is permitted to undertake in the specified period is no more than four assessments per year, per assessment type

A minimum of 60 days shall elapse between each assessment attempt, per assessment type

The above shall be applied to each of the three assessment types individually.

Any candidate who reaches the maximum number of assessments for an individual assessment type, in any 12 month period, having repeatedly failed to demonstrate the required level of proficiency to successfully

pass the Licensed Electrical Inspector Assessment, is to be advised that they will not be permitted to undertake the relevant assessment(s) until they undertake a face-to-face review of their most recent assessment with the assessor

5 Responsibilities

The LEI Administrator is responsible for tracking the number of assessments that candidates have undertaken and will either permit or reject bookings for assessment based on this procedure.



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