

SWITCHGEAR WORKERS LICENCE PRACTICAL ASSESSMENT

INFORMATION AND ASSESSMENT APPLICATION FORM

April 2017

Energy Safe Victoria (ESV) conducts the practical assessment for candidates who intend to apply for a Switchgear Workers Licence.

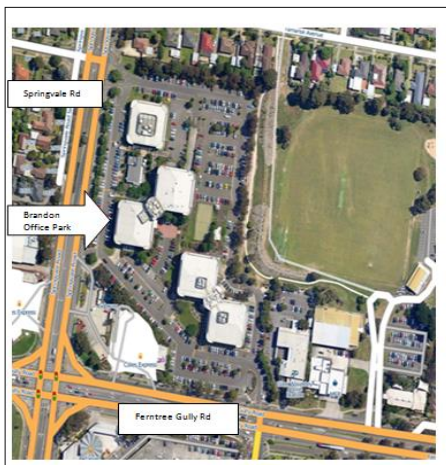
To apply for an assessment conducted by ESV, please forward the assessment application form and your payment to:

Finance Department
Switchgear Workers Assessments
Energy Safe Victoria
PO Box 262
COLLINS STREET WEST VIC 8007

accountsreceivable@energysafe.vic.gov.au

Once your documentation has been received, ESV will contact you to organise an appointment for your assessment.

The ESV assessments are conducted at:



Energy Safe Victoria
Level 1, Building 4
540 Springvale Road
Brandon Office Park
Glen Waverley

Melway reference: Map 71, C8

Telephone: (03) 9203 9700

*ESV reserves the right to cancel or reschedule your assessment. Candidates may reschedule **up to five business days** prior to the assessment at no charge. Rescheduling after this time may incur additional fees. Should the candidate fail to attend the assessment, the fee paid will be forfeited and the candidate will be required to submit a new request form and pay another fee.*

IMPORTANT INFORMATION BEFORE YOU UNDERTAKE THE ASSESSMENT

In order to undertake the Switchgear Workers Licence practical assessment, it would be expected that the candidate:

- meets the eligibility criteria for a Switchgear Workers Licence. Information on the eligibility criteria may be found on ESVs website.
- has successfully completed the Switchgear Workers theory assessment (conducted at [Melbourne Polytechnic](#) or [Holmesglen TAFE](#)). Note that the theory and practical licence assessments may be done in any order.

The minimum pass mark for each assessment is 75%.

The Switchgear Workers Licence practical assessment application form is located on page 3 of this document.

Upon successful completion of the theory and practical Switchgear Workers Licence assessments you may then apply to ESV for your Switchgear Workers Licence.

WHAT TO BRING TO THE ASSESSMENT

Candidates must provide the following items:

- Appropriate clothing and footwear as per Section 9 of AS/NZS 4836:2011. All candidates **MUST** have long sleeves, long pants, and covered footwear. Candidates wearing shorts/t-shirt or inappropriate footwear will be denied entry to the assessment.
- Eye protection
- Lock out kit – including padlock and key
- Insulation resistance tester – this must be an analogue, moving coil type that does not indicate pass/fail. It must have a minimum of 250V/500V scales, and minimum 2 x continuity scales
- Pen

ESV will provide the following items:

- Insulating gloves
- Danger tags
- Test equipment (with the exception of the insulation resistance tester)
- Hand tools
- Paper

The use of electronic devices including mobile phones and tablets are strictly prohibited.

FURTHER INFORMATION

For further information and to locate the Switchgear Workers licence application form please visit: [Energy Safe Victoria's website](#)

SWITCHGEAR WORKERS LICENCE PRACTICAL ASSESSMENT

Surname			
Given name(s)			
Residential address			
		Postcode	
Postal address <small>(if same as above write 'as above')</small>			
		Postcode	
Telephone (work)		Mobile	
Telephone (home)			
Email			
Have you checked your eligibility for this licence on ESVs website or received confirmation of eligibility from ESV Licensing?	<input type="checkbox"/> Yes <input type="checkbox"/> No Please note: Completion of this assessment does not guarantee a licence will be issued.		

Payment I authorise payment via:	<input type="checkbox"/> Switchgear Workers Licence Practical Assessment \$180.00																						
Payment type:	<input type="checkbox"/> Credit card	<input type="checkbox"/> Cheque	<input type="checkbox"/> Money Order																				
Card type:	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	Expiry date: /																				
Card number:	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td><td style="width: 4%;"> </td> </tr> </table>																						
Cardholders name:	(Block letters)																						
Signature:																							

ESV PURPOSES ONLY	<input type="checkbox"/> \$180.00		
Payment processed	Receipt No:	Date:	By:
Examination scheduled	Date:	Assessor:	
Examination results	Pass / Fail	Results confirmed by:	
	Total mark:		