



# Rooming House Gas Safety Checklist

## Safety Check

		<i>LP Gas cylinder installations visual inspection (where applicable)</i>							
<i>Appliances</i> (location, type, make and model)		Are cylinders installed on a firm, level and non-combustible base, and not resting on soil?		Are LP Gas cylinders suitably restrained and have compliant clearances?		Are hoses, pigtail and fittings in good condition and not degraded or work hardened?		Are pressure regulators correctly fitted, orientated, set and complete?	
		Yes	No	Yes	No	Yes	No	Yes	No
1									
2									
3									
4									

## Combustion spillage test method for indoor flued appliances (refer to ESV Gas Information Sheet 38)

Before proceeding with the spillage test ensure the appliance is clean and operating in accordance with the manufacturer's requirements.

<input type="checkbox"/> <i>Appliance tested:</i>	<i>Exhaust fans off</i>	<i>Exhaust fans on</i>
<input type="checkbox"/> <i>Smoke match</i>	<input type="checkbox"/> No reverse flow observed	<input type="checkbox"/> No reverse flow observed
	<input type="checkbox"/> Reverse flow observed	<input type="checkbox"/> Reverse flow observed

or

<input type="checkbox"/> <i>CO detector / analyser</i>		
Instrument details:		
Instrument calibration date:		
<input type="checkbox"/> <i>Testing</i>	<i>Exhaust fans off (ppm)</i>	<i>Exhaust fans on (ppm)</i>
<i>Background</i> check – initial CO level		
<i>5 minute</i> check – CO reading (metal flue)		
<i>10 minute</i> check – CO reading (brick or masonry chimney)		
<i>Background</i> check – final CO level		

## Remedial action required

	<i>Details of identified faults</i>	<i>Remedial to be action taken</i>	<b>Next safety check is due within 24 months</b>
1			
2			
3			
4			

## Declaration

I, being the person responsible for the inspection of the identified gas appliances or installations in the rooming house, particulars of which are described here, having exercised reasonable skill and care when carrying out the inspection, hereby declare on the date of inspection that the information in this report, including the observations and recommendations, provides an accurate assessment of the condition of the rooming house gas appliances or installations taking into account the stated extent of the installation and the limitations of the inspection and testing. No responsibility will be assumed for the condition of the installation or operation of the appliances after the date of inspection.

I further declare that in my judgment, the said appliance or installation is:

- Compliant** – gas appliance or gas installation complies with AS/NZS 5601 or AS 5601 as appropriate.
- Remedial work is required** – no immediate risk, however remedial work is required to be carried out within three months to bring the gas appliance or installation up to standard.
- Non-compliant** – gas appliance or gas installation is unsafe and requires disconnection and urgent work as the safety of persons may be at risk or there may be damage to property.

## Dangerous gas installations

Gas Safety Regulations 2008, Part 3, Division 3, Section 25

1. If a person carrying out gasfitting work on a gas installation becomes aware of a danger arising from a defect in the gas installation, the person must without delay—
  - a) take all steps that are necessary to make the installation safe; and
  - b) notify the owner of the gas installation and the occupier of the premises in which the installation is situated of the defect.
2. Sub regulation (1)(a) does not apply if the person is unable, or it is unreasonable for the person, to take the necessary steps to make the gas installation safe.
3. If the person carrying out the gasfitting work is unable, or it is unreasonable for the person, to make the gas installation safe, he or she must, without delay, notify Energy Safe Victoria and—
  - a) if the gas installation uses natural gas, the gas distribution company which supplies that gas to the gas installation of the defect; or
  - b) if the gas installation uses LPG, the gas retailer which supplies that gas to the gas installation of the defect.